Ojai Valley Library Friends and Foundation

121 East Ojai Avenue Ojai, California 93023 805-640-1947 - www.ovlff.org Ojai Library
111 East Ojai Avenue
Ojai, California 93023
805-646-1639 - www.vencolibrary.org

LIBRARY FRIENDS MEETING ROOM - APPLICATION FOR USE

Date:			
Name of Organization:			
Address of Organization:			
Phone: E-			
Name of organizational represent	ative making this request (mu	ust be at least 21 years of	age):
(Please print:)			
Position with rent	al organization:		_
Requested meeting date(s): Keep my deposit on file? [] Yes	[] No		
Check for technology needs*:	LCD projector	Screen	
	Sound System	CD/DVD player	
[* Use of in-house	technology equipment require	es prior arrangement with	Library staff.]
All bookings mus	t be completed with the Oja	ai Librarian through the	use of this form.
	AGREEN	IENT	
(located at 121 East Ojai Avenue facility as a meeting place accepts facility in a clean and useable condated Agreement, separate from by the Ojai Valley Library Friends view expressed by the group utilipermitted. Fees should be paid a Please use separate checks for	full responsibility for (a) any dition. A refundable damage the facility use fee. Use of the and Foundation, the Ventuizing the room. No advertisen using a check payable to the	damage to the facility and deposit of \$150.00 shall to OVLFF Meeting Room ra County Library Service nent or announcement im Opiai Valley Library Frieroscope	/or equipment and (b) leaving the pe presented with this signed and does not constitute endorsement as or the Ojai Library of points of aplying such endorsement will be
As applicant I agree, as the sar Foundation, the Ojai Library a claim or expenses that may are accept full responsibility for any condition I found it and accept equipment replacement or repart that I have read, understand a Agreement.	nd the Ventura County Librarise from the above use or or damage to any property or but responsibility for any and air deemed necessary by the Ind agree to abide by the Polynonian County Count	ary System, its officers and coupancy of the OVLFF Nouildings by such use and all costs associated with OVLFF related to my use officies of Use document a	nd agents, harmless from any Meeting Room. I also agree to agree to leave the room in the any cleaning services and/or of said facility. I hereby certify and its contents as well as this
Signature of Representative: _		Dat	te:
Use Fee paid: \$ (_	cash check # (cashcheck #		
Application accepted by:	Approved by:	Date:	
Room checked: De	eposit returned:(da	te)	